

## Office of the Secretary of Defense

## § 224.5

(a) Revises 32 CFR part 224 and updates the policy, procedures, and responsibilities for the Department of Defense (DoD) Committee Management Program.

(b) Excludes Federal advisory committees from coverage under this part. They shall be established and administered in accordance with the provisions of DoD Directive 5105.4.<sup>1</sup>

### § 224.2 Applicability.

This Directive applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Joint Chiefs of Staff (JCS) and Joint Staff, the Unified and Specified Commands, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as “DoD Components”).

### § 224.3 Definitions.

(a) *Heads of OSD Organizations.* The Under Secretaries of Defense; Assistant Secretaries of Defense; Director of Defense Research and Engineering; DoD Comptroller; DoD General Counsel; DoD Inspector General; Director, Operational Test and Evaluation; Assistants to the Secretary of Defense; and, the Director, Administration and Management.

(b) *Committee.* A body of persons with a collective responsibility appointed to consider, investigate, advise, take action, and report on specific problems or subject areas. The prime characteristics of committees are their corporate and collective responsibility, and their permanent or ongoing (versus ad hoc) nature. The term “committee” applies to any committee, board, commission, council, conference, panel, task force, or other similar group or any subcommittee or sub-group thereof that is composed of officials of the U.S. or a foreign government, and is established by the direction of the DoD Component Head.

(1) *Operational Committee.* One whose primary functions and responsibilities are operational, rather than advisory.

(2) *Interagency Committee.* Any committee composed wholly of representa-

tives from two or more U.S. Government agencies.

(3) *International Committee.* Any committee established by formal agreement between the United States and the government of another country or countries or by an international body in which the United States participates.

(4) *Intra-Component Committee.* Any committee composed wholly of representatives from one DoD Component.

(5) *Joint DoD Committee.* Any committee composed wholly of DoD representatives from two or more DoD Components.

### § 224.4 Policy.

It is DoD policy that:

(a) Committees shall be established only when their functions cannot be accomplished within the existing organizational structure.

(b) Committees shall be established to perform such tasks as fact-finding, research, evaluation, studies, and reviews.

(c) Committees may be established to perform operational, administrative, or management functions.

(d) When establishing committees, consideration shall be given to ensuring necessity, economy and efficiency of operation, and execution within resource constraints.

(e) Committees shall be disestablished when the purpose for which they were established has been served.

(f) Nothing contained in this part shall be construed to limit or restrict the free exchange of information, advice, and ideas between representatives of DoD Components or other Federal Agencies through ad hoc occasional meetings or other means.

### § 224.5 Responsibilities.

(a) The *Director of Administration and Management, Office of the Secretary of Defense (DA&M, OSD)*, or his designee, shall:

(1) Provide policy guidance on the DoD Committee Management Program to DoD Components.

(2) Represent the Department of Defense and maintain liaison with the Congress, General Accounting Office (GAO), Office of Management and Budget (OMB), and other Government

<sup>1</sup>Copies may be obtained, at cost, from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, VA 22161.